

WFHESL POLICY FOR FIELD TRIPS, ACTIVITIES, AND EVENTS

1. REGISTER ON TIME for an event if you are required to do so. This is extremely important in the planning of certain events.
2. PLEASE LIMIT CANCELLATIONS TO LEGITIMATE REASONS. Events fill up quickly. If you must cancel, PLEASE BE COURTEOUS ENOUGH TO CALL THE EVENT COORDINATOR. This will allow us to fill the vacancy from our waiting list and thus keep our attendance count accurate. This is necessary to show respect to those who have taken time from their busy schedule to accommodate us.
3. BE PROMPT! Some field trips begin at a certain time and late arrivals are very difficult to accommodate.
4. DO NOT DROP OFF YOUR CHILD UNATTENDED! If you are unable to attend the event with your child, please arrange for another adult to supervise your child.
5. It is required that a DESIGNATED LEADER of each field trip will review with the group the POLICY FOR FIELD TRIPS, ACTIVITIES, AND EVENTS and the CODE OF CONDUCT POLICY.
6. BE AWARE OF AGE APPROPRIATE TRIPS. Little ones can be a distraction to others. Keep this in mind when deciding to attend and plan appropriately.
7. Please see the WFHESL CODE OF CONDUCT POLICY.

PAYMENT POLICY FOR FIELD TRIPS, ACTIVITIES, AND EVENTS

1. All checks submitted for payment need to be made to WFHESL and given to the coordinator of the field trip by the deadline, after which no additional money will be accepted.
2. WFHESL will submit one check to the vendor for payment.
3. No refund will be given on payments once the deadline has passed. The Field trip coordinator will maintain a list of "stand-bys" for the event and provide that information, upon request, to the parent that cannot make the event.
4. For field trips when there is no cost, each participant will pay a \$5.00 (per family) refundable registration fee. This will be held by the field trip coordinator until the day of the event. Upon arrival, each family will receive their registration fee back. If the family fails to attend the event, the fee will be forfeited into the league treasury to be used for future league activities or special events.

GETTING THE MOST OUT OF FIELD TRIPS, ACTIVITIES, AND EVENTS

1. Prepare your Family by reading about and discussing the subject of the upcoming event.
2. During the event, be on the lookout for those things you discussed. Politely thank the guide at the end of the trip.
3. Parents should always observe any improper behavior and discipline at the appropriate time.
4. After the event, discuss what you learned as a result of the trip.
5. Illustrate the event or write a story or a report.
6. Send a thank you note to the guide or vendor, if possible.

WHAT FIELD TRIPS, ACTIVITIES, AND EVENTS ACCOMPLISH

1. Introduces the family to new people.
2. Acquaints the family with the community in which they live.
3. Develops the family's thinking and conversational topics.
4. Provides an opportunity to learn about various occupations.
5. Motivates and challenges the family's interests and goals.
6. Makes memories and experiences.